

Guidelines and forms for submitting architectural changes.

1. This is an overview of the architectural change process. Read and follow the instructions in the architectural change application. Incomplete applications will not be approved.
2. Please allow 30 days for the Architectural Review Committee (ARC) to review and respond to completed architectural change applications.
3. Plans must be submitted to the ARC at least 10 days before applying for City and/or County building permits.
4. Written approval must be received from the ARC before any construction or building is started.
5. Homeowner agrees to comply with all City of Longmont and/or Boulder county building codes and has obtained the proper permits prior to starting any work.
6. Homeowner agrees not to alter existing drainage patterns on lot without the express approval of the ARC and the Board of Directors.
7. Failure to start or complete the improvement within the time specified on the application approval shall result in withdrawal of approval unless an extension is requested and approved in writing.
8. Applicant agrees to comply with any request to enter onto the property or for additional information for the purposes of determining if the improvement is being constructed in accordance with the approved plan and is in compliance with the covenants and guidelines. Refusal by applicant shall result in withdrawal of approval.